

## **Meeting Minutes for Academic Policy Committee Annual Meeting (Monday, May 7, 2018)**

*Generated by John Weetman, Principal on Wednesday May 7, 2018*

*Reviewed by Karen Olson in place of Paul Page, Secretary on Wednesday August 1, 2018*

- I. Meeting called to order at 5:34 PM**
- II. Determination of a Quorum**
  - a. Members present**

Quorum established with members present: Lisa Tcheripanoff, Emily Hardy, Karen Olson, Jodi Vandike, Amanda Leonard, Mike Taylor, Raylene Sinnett, and Kelly Schoolfield (5:45)
  - b. Members absent**

Paul Page
- III. Approval of Agenda**
  - a.** Motion by Karen Olson, second by Jodi Vandike to approve the agenda. Motion carries unanimously.
- IV. Approval of Minutes**
  - a.** Motion by Jodi Vandike, second by Karen Olson to approve the minutes for April 2, 2018. Motion carries unanimously.
- V. Introduction of APC to Audience**
  - a.** None
- VI. Persons to be heard on non-agenda item**
  - a.** None
- VII. Administrative Report**
  - a.** Summer Session Cancelled due to lack of sign-ups
  - b.** Staff Letter Resignation: Cindy Jacobs is retiring as of June 30, 2018
  - c.** AASA Retreat June 4, 2018
    - i.** Motion by Raylene Sinnett, second by Amanda Leonard to enter into a memorandum of agreement for an APC development workshop. Motion carries unanimously
  - d.** Shop Legal Opinion
    - i.** Motion by Amanda Leonard, second by Karen Olson to pursue the purchase of the shop. Motion carries unanimously
  - e.** COP/Certificate of Participation
    - i.** Motion by Amanda Leonard, second by Karen Olson to pursue the COP for 1.5 million for building updates. Motion carries unanimously
- VIII. New Business**
  - a.** Year Round School Report/postponed until September 2018
  - b.** FY19 Enrollment Cap/FY18 count 481
    - i.** Motion by Emily Hardy, second by Kelly Schoolfield to cap enrollment at 480 students. Motion carries unanimously.

- c. Draft Shop Lease
  - i. Motion by Emily Hardy, second by Kelly Schoolfield to enter into the shop lease as proposed. Motion carries unanimously.
- d. Design Build Committee
  - i. Members: Eric Rains, Mike Taylor, Karen Olson, and John Weetman

**IX. Action Business**

- a. None

**X. Committee Reports**

- a. BUILDING COMMITTEE – Paul Page (Chair) and all APC members
- b. BY-LAW COMMITTEE – Raylene Sinnett (Chair), Emily Hardy, Karen Olson, Lisa Tcheripanoff members
- c. CURRICULUM COMMITTEE – Emily Hardy (Chair), Bettina member
- d. HIGH SCHOOL OPPORTUNITIES COMMITTEE - Lisa Tcheripanoff (Chair), Jodi Vandike, Karen Olson members: May 3<sup>rd</sup> Badminton/Pizza Night 6:00-8:00 TBCS gym
- e. PARENT INVOLVEMENT / EVENT COMMITTEE – Karen Olson (Chair), Amanda Leonard, Lisa Tcheripanoff, Raylene Sinnett members: end of the year party May 17<sup>th</sup> MTA Center, Volunteer of the Month, Jason Olson, next meeting July 27<sup>th</sup> 9:00 AM
- f. WRITTEN POLICIES COMMITTEE – Emily Hardy (Chair) Karen Olson member
- g. SESSION COMMITTEE – Karen Olson (Chair) Jodi Vandike and Lisa Tcheripanoff members

**XI. Future Agenda Items**

- a. none

**XII. Adjournment**

- a. Motion to adjourn by Amanda Leonard, second by Mike Taylor at 7:20 PM motion carries unanimously