

## Meeting Minutes for Academic Policy Committee Meeting

Generated by John Weetman, Principal

Reviewed by Raylene Sinnett, Secretary

### Meeting Minutes for Academic Policy Committee Tuesday September 6, 2022

- I. **Meeting called to order at 5:40 PM**
- II. **Determination of a Quorum**
  - a. **Members present**

Quorum established with members present: Lisa Tcheripanoff, Karen Olson, Brandy Crum, Christa Dooley, Raylene Sinnett, and Wendy Page. Absent: Emily Foster
- III. **Approval of Agenda**
  - a. Motion by Karen Olson, second by Christa Dooley to approve the agenda. Motion carries unanimously.
- IV. **Approval of Minutes**
  - a. Motion by Karen Olson, second by Christa Dooley to approve the August 1, 2022 minutes. Motion carries unanimously.
- V. **Introduction of APC to Audience**
  - a. Tina Schmidt
- VI. **Persons to be heard on non-agenda items**
  - a. NA
- VII. **Administrative Report**
  - a. Enrollment Update: 575 enrolled of 585 projected
  - b. Staffing Update:
    - i. Hired Rachel King 1.0 FTE Adviser/Events; Kami Heisterman .5 FTE Events, Wendy Page .4 FTE Math/Music Teacher
    - ii. .49 FTE Counselor submitted to MSBSB school board for first reading
    - iii. .5 FTE Custodian posted, closes on Thursday
  - c. Building Renovation Update: Architects Alaska is currently at 65% design; target of 95% by December 12<sup>th</sup>; target 100% submittal for the early January bidding window

- d. Budget Update FY23 including FY22 carryover
  - i. FY23 Revised Budget \$4,143,000
  - ii. FY23 YTD Expenditures \$2,742,352
  - iii. FY22 Indirect \$105,125
  - iv. FY22 Carryover \$1,295,521
    - 1. Student Allotment Carryover \$597,934
    - 2. Remaining Carryover \$697,587
    - 3. 10% fund balance cap \$284,748
    - 4. Remaining balance to CIP \$412,839

**VIII. New Business**

- a. NA

**IX. Old Business**

- a. Friday November 11<sup>th</sup> retreat 11:00-4:00pm

**X. Action Items**

- a. NA

**XI. Committee Reports**

- a. Curriculum Committee – Raylene Sinnett (Chair), Cathy Lee, and Kim Howell: no report
- b. Parent Involvement/Event Committee – Karen Olson (Chair): 660 at Jumpstart, Volunteer of the Month: NA
- c. Teen Opportunities Committee – Brandy Crum (Chair): Purchased new games for teen night
- d. Session/Workshop Committee – Emily Foster (Chair): 228 Participants, 555 Sessions Filled, 118 Waitlist
- e. Onsite High School Committee – Wendy Page (Chair): 85 Participants, 216 Classes filled, 25 on the waitlist; Thu Attendance 51/12/76%; Fri Attendance 63/6/86%
- f. Friends of Twindly Committee – Brandy Crum (Chair): Partnering with Twindly Carnival

**XII. Future Agenda Items**

- a. Book Palmer Alehouse from 11:00 AM - 4:00 PM on Friday Nov 11<sup>th</sup> for an APC Goal Setting Retreat (no regular meeting on November 7<sup>th</sup>)
- b. Find Guest Speaker for APC goal setting retreat
- c. Next Meeting Monday October 3rd

**XIII. Adjournment**

- a. Motion to adjourn by Karen Olson, second by Wendy Page at 8:16 PM, motion carries unanimously.