

FINAL Meeting Minutes for Academic Policy Committee FINAL

Generated by John Weetman, Principal

Reviewed by Kami Heisterman, Secretary

Meeting Minutes for Academic Policy Committee Monday October 2, 2023

- I. Meeting called to order at 5:30 PM
- II. Determination of a Quorum
 - a. Members present: Quorum established with members present: Christa Dooley (Vice-Chair), Kami Heisterman (Secretary), Aleah Stein Karen Olson, Brandy Crum, and Wendy Page.
 - b. Members absent: Emily Foster (Chair),
- III. Approval of Agenda
 - a. Motion by Karen Olson, second by Aleah Stein to approve the agenda with adding 0.5 FTE Assessment Coordinator to assist with the implementation of the Alaska Reads Act under VIII. a. and Development Finance Strategies for Charter Schools letter to the superintendent under VIII. b. New Business. Motion carries unanimously.
- IV. Approval of Minutes
 - a. Motion by Karen Olson, second by Kami Heisterman to approve September 5, 2023 minutes with correction under II. a. Wendy Page arrived at 5:50 PM. Motion carries unanimously.
- V. Introduction of APC to Audience
 - a. Amanda Barnette, Tina Schmitt, and Breanna Kaiser
- VI. Persons to be heard on non-agenda items
 - a. NA
- VII. Administrative Report
 - a. June 2022, Governor Mike Dunleavy signed the Alaska Reads Act into law
 - b. AK Reads Act *supports all students to read at grade level by the end of third grade*
 - c. K-3 Multi-Tier System of Support (MTSS) plans were due to the state September 1st
 - d. All teachers will need to meet the training, coursework, or testing requirements
 - e. Mandatory assessments are required in the fall, winter, and spring
 - f. Parents will need to be trained to administering the progress monitoring measures
 - g. An Individual Reading Improvement Plan (IRIP) is required for Tier 2 & 3 students
 - h. Parents who opt out of assessments are required to create a Reading Portfolio
 - i. Homeschool/Correspondence intervention support may be 1 parent with 1 student
 - j. Students will be recommended for non-progression if not grade level proficiency
 - k. Parent signed waiver request for non-progression from 3rd grade, waiver will allow student to progress to 4th grade after completing 20 hours of summer reading intervention
- VIII. New Business
 - a. Additional 0.5 FTE Assessment Coordinator to assist with the implementation of the Alaska Reads Act motion made by Wendy Page and seconded by Karen Olson, motion carries unanimously.

- b. **Development Finance Strategies for Charter School support letter to superintendent, motion made by Karen Olson and seconded by Kami Heisterman, motion carries unanimously.**

IX. Old Business

- a. **Incentives for mandated state testing survey: survey will be sent second semester**

X. Action Items

- a. **Student handbook: Motion made by Karen Olson seconded by Wendy Page to accept the student handbook as written, motion carries unanimously.**
- b. **New Robotics Portable: motion made by Karen Olson and seconded by Aleah Stein to purchase a 2-classroom portable not to exceed 200K and if possible, an additional single portable not to exceed 100K, motion carries unanimously.**
- c. **Carport Estimate: motion made by Wendy Page and seconded by Karen Olson to fund a carport not to exceed 12K, motion carries unanimously.**

XI. Committee Reports

- a. **Curriculum Committee – Christa Dooley (Chair): no report**
- b. **Parent Involvement/Event Committee – Karen Olson (Chair)**
 - i. **Carnival volunteer list will be posted on the website.**
 - ii. **Volunteer of the month: Jason Olson**
- c. **Teen Opportunities Committee – Kami Heisterman (Chair)**
 - i. **Alaska Zipline Adventure Park went well.**
 - ii. **Teen Social Thursday 5:30 – 7:00 PM**
 - iii. **High School Meeting on the 9th at 12:30 PM**
- d. **Session/Workshop Committee – Brandy Crum (Chair)**
 - i. **Workshop planning meeting on October 11th at 3:30 PM**
- e. **High School Bridge Classes – Wendy Page (Chair)**
 - i. **Starts Monday September 11th, 174 8th-12th students, 91 students taking classes, 26 classes offered, 211 class sign-ups for credit**
- f. **Policy Committee – Aleah Stein (Chair): no report**
- g. **Added Plan of Improvement/AK Reads Act Committee – Wendy Page (Chair) Jennifer Tollerud, Kara Byrley members.**
- h. **Friends of Twindly Committee – Brandy Crum (Chair)**
 - i. **Halloween Carnival Saturday October 21st 12:00-6:00pm**
 - ii. **Introducing new snack cart items**

XII. Future Agenda Items

- a. **Next Meeting November 6th**
- b. **Retreat in January**
- c. **Art Room**

XIII. Adjournment

- a. **Motion to adjourn by Wendy Page, second by Karen Olson at 8:12 PM motion carries unanimously.**