

Meeting Minutes for Academic Policy Committee Meeting

Generated by John Weetman, Principal

Meeting Minutes for Academic Policy Committee Meeting Retreat and Goal Setting Monday December 6, 2021

- I. **Meeting called to order at 5:34 PM**

- II. **Determination of a Quorum**
 - a. **Members present**

Quorum established with all members present: Lisa Tcheripanoff
Karen Olson, Christa Dooley, Brandy Crum, Wendy Page, Emily Foster, and
Raylene Sinnett
 - b. **Members absent**

NA

- III. **Approval of Agenda**
 - a. Motion by Karen Olson, second by Brandy Crum to approve the agenda. Motion carries unanimously.

- IV. **Approval of Minutes**
 - a. Motion by Karen Olson, second by Christa Dooley to approve the November 1, 2021 minutes. Motion carries unanimously.

- V. **Introduction of APC to Audience**
 - a. Cathy Lee, Kim Howell, and Rachel King

- VI. **Persons to be heard on non-agenda items**
 - a. NA

- VII. **Administrative Report**
 - a. Events – Rachel King: presented tentative field trips and events December through May
 - b. 4C's Update, Documents, and Roll-outs – Kim Howell, Cathy Lee, and Kara Byrley
 - c. Workshop & Session handout
 - d. Budget Winter Revision: includes increase of \$161,424 for final ADM enrollment of 557.85 students with one intensive count student.
 - e. Building Update: meeting scheduled on Wednesday December 8th to discuss 65% drawing from Architects Alaska.

- VIII. **New Business**
 - a. NA

IX. Old Business

a. Review Past APC Goals from November 11, 2020

i. Main review and updates

1. New Roof – pending/list as contingency
2. Fire Suppression System – pending
3. Fire Address System – pending
4. Intercom System – purchased but not installed
5. Handicap Awning and Asphalt – delayed
6. New HVAC - pending/list as contingency on original building
7. Artic Entry – delayed
8. Additional Room off Gym – designed
9. Second Floor Storage – removed
10. Smart Phone Access for entering grades and reimbursements – completed February 2021
11. Building Updates meet with architect this winter, possible start of construction in the spring or summer – delayed until March 2021
12. Reimbursements for all Accredited Curriculum – must be challenged by parent(s)
13. Non-Profit – Started September 2021
14. Music Program – ongoing
15. STEAM – hired facilitator and started FLL and FTC back up in September
16. Curriculum Library – ongoing
17. High School Programs: revisit at end of year – started September 2021

X. Action Items

a. Goal Setting: Motion made by Karen Olson, seconded by Emily Foster to accept the below goals as written

i. One Year Goals

1. Develop Music program to include choir, band, and instrument lessons
2. Create a sustainable multi-year high school course roadmap that includes rotations, process, and evaluations
3. Incorporate reading, writing and math classes into block sessions
4. Research and develop online ILP's for parents to enter on their own
5. Develop middle school social programs
6. Survey parents of what curriculum material works for them

ii. Three Year Goals

1. Build a greenhouse
2. Landscape property
3. Continue to develop summer sessions and field trips
4. Develop list of what services exist in the community

XI. Old business

- a. NA

XII. Action Items

- a. NA

XIII. Committee Reports

- a. Curriculum Committee – Raylene Sinnett (Chair), Cathy Lee, and Kim Howell: 4C's report
- b. Parent Involvement/Event Committee – Karen Olson (Chair) Meeting January 10th 3:00 PM to 4:00 PM
- c. Teen Opportunities Committee – Brandy Crum (Chair) Ice Cream/Game Night Social February 3rd 5:30 PM to 7:00 PM
- d. Session/Workshop Committee – Emily Foster (Chair) – no report
- e. Assessment Committee – no report

XIV. Friends of Twindly

- a. NA

XV. Future Agenda Items

- a. Next Meeting February 7, 2022

XVI. Adjournment

- a. Motion to adjourn by Karen Olson, second by Christa Dooley at 7:52 PM motion carries unanimously.